

<b>Board Meeting Paper</b>	
<b>Sep 14 BM 11.0</b>	
<b>Purpose of report</b>	<input checked="" type="checkbox"/> Decision <sup>1</sup> <input type="checkbox"/> Discussion / debate <input type="checkbox"/> Information only <sup>2</sup>
<b>Sensitive Information?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>If sensitive, protective marking<sup>3</sup></b>	
<b>Date of Meeting</b>	10 September 2014
<b>Agenda Item</b>	11
<b>Report Title</b>	Annual report and accounts 2013-14
<b>Sponsor</b>	Marian Lauder
<b>Author(s)</b>	Martin Clarke



<b>1. Summary</b>
<p>The Board agreed out-of-meeting in July to adopt the Annual Report and Accounts 2013-14. This paper asks the Board to make a formal endorsement.</p>
<b>2. Recommendations / decision required</b>
<p>The Audit and Risk Assurance Committee recommends the Annual Report and Accounts 2013-14 to the Board, and invites the Board to formally endorse the document.</p>
<b>3. Further details</b>
<p>The full report can be found here:  <a href="http://www.passengerfocus.org.uk/research/publications/passenger-focus-annual-report-and-accounts-201314">http://www.passengerfocus.org.uk/research/publications/passenger-focus-annual-report-and-accounts-201314</a> </p>

<sup>1</sup> If a decision is required, or you are asking for the paper to be formally noted, please set this out in section 2

<sup>2</sup> If for information only, please make clear in section 1 **why** this information is being provided

<sup>3</sup> ie **OFFICIAL/SENSITIVE**: plus COMMERCIAL / POLICY / MANAGEMENT-STAFF / PERSONAL PROTECT